

ASSISTANT DIRECTORS' MEETING

AGENDA

Director's Conference Room, First Floor
Administration Building
on Monday, 6 December 1954, at 1100 hours

Last Meeting of the Year - Express
thanks for support and cooperation
of those present.

Mr. Dulles

Report on effectiveness of Top
Secret Control Procedure within the
Agency as disclosed in a recent
survey performed by Security Office.

Col. Edwards

Presentation of statistics concerning
type, number and areas of security
violations with supplementing comments.

Col. Edwards

Weeks Committee: re We tell every too much

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STAFF CONFERENCE

Minutes of Meeting Held in Director's
Conference Room, Administration Building
Monday, 6 December 1954, at 1100 Hours

Mr. Dulles Presiding

Robert Amory, Jr., Deputy Director for Intelligence
Col. Lawrence K. White, Deputy Director for Administration
Lyman B. Kirkpatrick, Inspector General
Harrison G. Reynolds, Assistant Director for Personnel
Col. Matthew Baird, Director of Training

[redacted] Assistant Director for Communications
[redacted] Executive Assistant to the Director
[redacted], Assistant to the Director

Mr. James W. Andrews, Assistant Director for Collection and Dissemination
George Aurell, Chief, Far East Division

[redacted] for Chief, [redacted]
[redacted] Chief, Planning and Program Coordination Staff
[redacted] Chief, Western European Division

John Bross, Chief, Eastern European Division
George Carey, Assistant Director for Operations
Dr. H. Marshall Chadwell, Assistant Director for Scientific Intelligence
[redacted] for Chief, Soviet Russia Division

Col. Sheffield Edwards, Director of Security
[redacted] for Auditor in Chief

James A. Garrison, Chief of Logistics

[redacted] Chief, Technical Services Staff
[redacted] Chief, Near East and Africa Division

[redacted] for Assistant Director for Research and Reports
Richard Helms, Chief of Operations, DD/P

John Warner for the General Counsel

Dr. Sherman Kent, Assistant Director for National Estimates
[redacted] for the Chief, Western Hemisphere Division

Cord Meyer, Chief, [redacted]

[redacted] Management Officer

[redacted] for the Chief, Southeast Europe Division

Edward R. Saunders, Comptroller

[redacted] Chief of Administrative Staff, DD/P

Huntington D. Sheldon, Assistant Director for Current Intelligence

[redacted] Chief, Foreign Intelligence Staff

Dr. John R. Tietjen, Chief, Medical Staff

Walter Pforzheimer, Deputy General Counsel

[redacted] Assistant to the Director

1. Review of the Past Year

Mr. Dulles reviewed activities of the past year noting that confidence in the Agency was increasing. He observed that the cold war will continue; in fact, will probably increase in intensity. However, the outlook for the Agency as a whole in the coming year is good.

2. National Indications Center

Mr. Dulles announced that the National Indications Center had been set up and that its activities and the activities of the Watch Committee had been set forth in a Presidential directive to the NSC. Mr. Amory observed that certain of the Services were not too happy with the new set-up, feeling that CIA had too big a role in it and warned that they would be "laying for us".

3. Committee under Secretary of Commerce Weeks.

25X1 The Director announced the formation of a committee under Secretary Weeks to investigate whether or not we in this country tell the enemy too much. Mr. Dulles observed his own feeling was that we did and announced that [] had been appointed the CIA member on the Committee.

4. Status of Security

Col. Edwards stated that in the past year there had been 180 lost badges and that breaches of security occurred at the average of 40 a month - nearly half of them being open safes and the other half being papers left out. He asked the members present to speak to their organizations regarding this. Mr. Dulles remarked about the use of TS cover sheets noting that there was no place for remarks on it. He asked Mr. Kirkpatrick to make a study of this form and the proper use thereof.

5. Clark Committee

Mr. Carey gave a report on the Clark Committee stating that they were very impressed after their trip to [] He added that Admiral Conolly had been put in charge of the Task Force on NSA and CIA. Mr. Dulles noted at this point that he had to do with the overt portion of CIA only and General Clark and Colonel Lane alone were to be cut in on the overt side.

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6. Christmas and New Year's Holidays

Colonel White stated that it was expected but not yet confirmed, that the President would declare a half holiday on the Fridays before Christmas and New Years.

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- 2 -

7. New Division of Training Course

At the request of [] Colonel Baird stated that Training Division had just commenced a new course desired by the Department of Defense for instructing Resistance Movement War Planners.

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